

# Information required for quote requests

Over the next few months, we will move our customers to a new and improved customer management system called **Evolve**.

Amongst other benefits, this should mean faster and more accurate energy supply quotes that are credit checked. To enable this, we will now require the following information.

Code (For Internal Use Only)	Business Sector or Business Type	Information required for quoting	Organisation/ Charity Number Required	Automatic Experian Credit Check
CHA	Charity	Always lead with this, even if there is a Limited entity. It is mandatory to provide a UK**/Scottish^ Registered Charity Number	Yes	No
CIC	Community Interest company	UK Registered Company Number* is mandatory	Yes	Yes
DOM	Domestic	Quoting will be blocked	No	No
EDU	Education	Exempt if the school is Government funded. If registered as Limited entity the UK Registered Company Number* is mandatory	Yes	Yes
FOR	Foreign Company	It is mandatory to provide the country the company is registration in and the Foreign Registered Company Number <sup>4</sup>	Yes	Yes
FSA	Financial services association	The FCA Register Number <sup>2</sup> is mandatory	Yes	Yes
GOV	Government		No	No
HOU	Housing Association	Either the FCA number <sup>2</sup> , Housing Association Number <sup>5</sup> or UK Registered Company Number* is mandatory	Yes	No
LLP	Limited Liability Partnership (LLP)	UK Registered Company Number* is mandatory	Yes	Yes
LMC	Limited Management Company	UK Registered Company Number* is mandatory	Yes	Yes

Continued overleaf...

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LTD	Limited Company	UK Registered Company Number* is mandatory	Yes	Yes
NHS	National Health Service		No	No
PLC	Public Limited Company	UK Registered Company Number* is mandatory	Yes	Yes
REL	Religious		No	No
SOLPAR	Sole Trader/Partnership	Sole Trader/Proprietor information is mandatory (Full Name, DOB, Home Address, Date of Ownership and Date of Incorporation <sup>6</sup> ). If the Customer is new to SSE a UI Number is mandatory <sup>1</sup>	No	Yes
TRU	Trusts	It is mandatory to provide the nature of Trust (Exempt, Housing, Financial?) Experian UI Number required	Yes	No
UIA	Unincorporated Association	Business Experian Record required <sup>1</sup> (Proprietor details not necessary)	Yes	No
UNL	Unlimited company	An Unlimited company is the same as a limited the difference is that the shareholders have no liability should the company go bankrupt - UK Registered Company Number* is mandatory	Yes	No

<sup>6</sup>**Date of Ownership/Incorporation** – from when the named proprietor took ownership of the establishment. For example, Bob's Butchers will have been running for 40 years so the Date of Incorporation would be 1983 but H. Motay became the new owner and retained the business name 2 years ago, therefore my Date of Ownership would be 2021.

<sup>1</sup>To set a record up with Experian, please call 0800 013 88 88, once you have set a record up, you'll be given a UI number

Links

\*<https://www.gov.uk/government/organisations/companies-house>

\*\*<https://www.gov.uk/government/organisations/charity-commission>

^ <https://www.oscr.org.uk/>

<sup>2</sup><https://register.fca.org.uk/s/>

<sup>4</sup><https://opencorporates.com/>

<sup>5</sup><https://findthatcharity.uk/>

SSE Energy Solutions is a trading name of SSE Energy Supply Limited, registered in England and Wales number 03757502, which is a member of the SSE Group. The registered office of SSE Energy Supply Limited is No. 1 Forbury Place, 43 Forbury Road, Reading, RG1 3JH.

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